



*Maine Department of Transportation*  
**DIRECT HIRE**  
**Director**  
**Bureau of Maintenance & Operations**

Bulletin 10-12

**CODE:** EA37      **RANGE:** 37(Confidential)      (\$67,724.90 – \$93,059.20 annual)

**Value of State-paid Health & Dental Insurance**

\$339.45 bi-weekly: Greater than \$30,000.00 or equal to \$79,999.00

5% Employee Contribution of Premium

\$322.28 bi-weekly: \$80,000.00 and above – 10% Employee Contribution of Premium

**Value of State's share of employee's retirement: 24.96 % of pay.**

**SEARCH OPENED:** 01/25/2010

**CONTACT:** Jean Higgins

**CLOSING DATE:** 02/05/2010; 5:00 p.m.

**TELEPHONE:** (207) 624-3675

**POSITION TYPE:** Permanent Full Time **LOCATION:** Augusta **POSITION #:** 0081

**BUREAU/DIVISION:** Maintenance & Operations

**JOB DESCRIPTION:** This senior executive level position is responsible for directing and overseeing all MaineDOT Bureau of Maintenance & Operations programs—a Bureau with approximately 1600 employees-- including highway and bridge maintenance, state aid, traffic operations, fleet services, ferry service, radio communication, over-limit permits, and five region offices throughout the state. The Director manages all related human resource, financial/budget, and scheduling matters. The Director is a member of the Commissioner's Executive Management Team and works with or on behalf of the Commissioner in developing and implementing MaineDOT policy. The work routinely involves addressing public gatherings and professional groups, and corresponding with a variety of public, commercial, and private interests.

**MINIMUM QUALIFICATIONS:** The successful candidate will have progressive professional management level work experience with the ability to evaluate program activities and identify and improve program goals and objectives. Outstanding interpersonal, speaking, and writing skills are a must. Professional Engineer license desired but not required.

**SELECTION PROCESS:** Applicants must forward a cover letter, current resume, and completed Direct Hire application to: MaineDOT, Human Resources, Attn: Jean Higgins, 16 State House Station, Augusta, ME 04333-0016, no later than 5:00 p.m. Friday, February 5, 2010. Candidates with specific job related questions should contact Dave Bernhardt at 624-3005. Applications are available by calling, (207)624-3050, and on the MaineDOT website: [www.maine.gov/mdot](http://www.maine.gov/mdot).